



Birmingham Health, Safety & Environment Association

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Registered Charity No. 255523

Secretary: Liz Prohett B.A.(Hons), CIPD

Minutes - Annual General Meeting (held via Zoom) 11 January 2021

1. Welcome and Apologies:
The Chair, George Allcock, gave a warm welcome to Members and others joining for the webinar with a special welcome to Alan Craddock from the Health and Safety Executive (HSE), who would be giving the keynote speech.
(Zoom indicated 41 Members in attendance)

Apologies: David Hughes, BHSEA Vice-Chair
Andy Rollinson, Chair Construction Group
2. Adoption of Minutes/Notes of the last Annual General Meeting held 13 January 2020:

Proposal to adopt the minutes:
Proposed: Richard Heath
Seconded: Tony Kempton
Accepted by Members with no objections.
3. Matters Arising:
None.
4. Presentation: Annual Report and Accounts 2019/2020:
A copy of the Annual Report and Accounts had been circulated to Members on 4 January 2021.

Some key points were highlighted including:

- Recognition of the ongoing strong support and contribution from the HSE, Pinsent Masons and others, sometimes stepping in at monthly meetings at short notice.
- Thanks were extended to all Trustees, Management and Council Members for their continuing voluntary effort.
- A continuing healthy financial position for the Association, despite recent global developments

Adoption of Annual Report and Accounts for 2019/2020:

Proposed: Mike Morton

Seconded: Richard Heath

Accepted by Members with no objections.

5. Independent Examiner's Report, Accounts and Balance Sheet for 2019/20:
This was circulated to Members in January 2021. This report is supplementary to, and follows on from, the BHSEA Report and Accounts. It has been prepared by Nicklin LLP, the accountants the Association has been using for some years. All relevant documents have been signed off by the independent examiner and accountants as a true reflection of finances for the period in question.

Adoption of Accounts and Balance Sheet for 2019/2020:

Proposed: Steve Parton

Seconded: Mike Morton

Accepted by Members with no objections.

7. Resolution to make changes to the Articles:

Two are changes proposed:

- i. Addition of a Trustee:

Current Article 8.2.1 (b) states that additional Trustees can be co-opted from those who have been an Honorary Officer. New Article 8.2.1(b) to read that Trustees can be co-opted from elected Council Members with at least one years' service i.e. an existing Council Member. The purpose of this change is to expand the size of the Trustee 'pool' and thereby reducing the risk of control being in a small number of 'hands'.

- ii. Use of Information and Technology:

New Article 26. The purpose of which is to allow for current times and new ways of working/operating. The rapid increase in the use of communication technology and in particular holding virtual events has impacted upon the normal course of BHSEA business e.g. hosting meetings and Member voting at meetings particularly the AGM.

George Allcock asked for any concerns to be raised and in the absence of any issues, the changes to BHSEA Articles was agreed.

Proposed: Richard Heath

Seconded: Peter Bowers

Accepted by Members with no objections.

8. Any other business:

None.

9. Close AGM:

With no further business being raised, the meeting was brought to a close.

BHSEA Secretary
(26/01/21)