Should you take tablets for an audit?

New technology – free apps demo Ralph Weaver

Key Points

❯Ralph gave a demonstration of the latest 'tablet' technology and explained how devices and apps can aid the health and safety professional when undertaking audits in the workplace.

❯The main advantages are:

- Portability of the device and ease of use
- Access to standard checklists to aid and speed up the audit process – these are often freely available to download from the Internet
- Access to a client's previous records for comparative purposes
- Ability to connect to the main computer to check other files or access the Internet when out on site
- Speed of report production and electronic submission to the client and other interested parties
- Consistency of reporting format
- Ability to take photographs and videos of situations or dubious operations witnessed on site, or to provide evidence to back up statements within the report – especially after an accident or incident
- Provides an accurate record of what is seen at the time of the audit
- Some devices provide additional features, such as a light meter or noise meter

❯Be mindful that not all clients will welcome the use of the technology, which is sometimes seen as intrusive. They will need assurances that any information stored will be held securely and fall within the framework of Data Protection law.

❯Don't forget to keep your tablets charged up!

Links to apps ➔ ▶ ▶ ▶